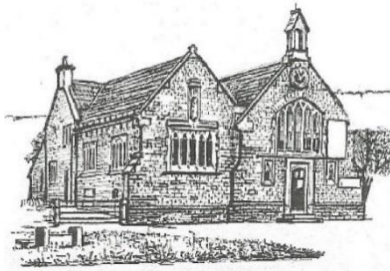


Litton Church of England Primary School



Charging Policy

Date Adopted: 03/07/2018
Minute Number when reviewed: 17/10/2023 (06)
Date Reviewed: October 2023

Signed:

A rectangular box containing a handwritten signature in blue ink that reads "C. Hicks".

A rectangular box containing a handwritten signature in blue ink that reads "Gill Howland".

Mrs Caroline Hicks
Headteacher

Mrs Gill Howland
Chair of Governors

Review date	By whom	Summary of changes made	Date implemented
21/05/18	Sharon Mills	Removal of reference to Lettings Policy – not relevant	
12/10/2018	Sharon Mills	Added to updated template	12/10/2018
04/11/2020	Pauline Wood	Updating of eligible benefits for exemption to charging for board and lodging on residentials	17/11/2020
26/09/2023	Pauline Wood	Changes to Head and Chair of Governors	17/10/2023

LITTON C E (A) PRIMARY SCHOOL

CHARGING POLICY

This Charging Policy informs staff and parents about charging for school activities. It conforms to the requirements of the guidance detailed in 'A Guide to the Law for School Governors – Voluntary Aided Schools' Chapter 16, February 2004.

In accordance with these guidelines Litton CE(A) Primary School:

- Will not charge for books, materials, equipment or instruction in connection with the National Curriculum or Statutory Religious Education taught at the school, except where parents have indicated in advance their wish to purchase the product.
- Will not charge for any activities which take place in school time, apart from instrumental tuition for individual pupils or pupils in groups of up to four.
- May charge for school-time activities by inviting parents and others to make voluntary contributions to enable schools' funds to go further. Children of parents who do not contribute will not be treated differently from those who do make contributions.
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- May charge for board and lodgings on residential courses, except for pupils whose parents are receiving
 - Universal Credit (replaced previously separate benefits of Income Support, Income based jobseekers' allowance and Child Tax Credit.)
 - Severe Disability Premium
 - Support under part VI of the immigration and asylum act 1999
 - Basic State Pension
- May permit organisations to charge parents when such an organisation is acting independently of the school or the LEA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- May charge for activities (optional extras), which happen outside school hours when these activities are not a necessary part of the National Curriculum.
- May ask parents to make a contribution toward replacing damaged or lost school property caused wilfully or negligently by their children.

The Governors will review this Policy on an annual basis.