



Litton

Church of England Primary
School

Parents' Handbook

2025

Working Together – Our Education Partnership

The Aims of Litton School

We aim to serve our community by providing an education of the highest quality within the context of Christian beliefs and practice. We believe in working together to make sure that our school is a safe, secure, friendly and purposeful place where our children are encouraged, challenged and supported to achieve to the best of their ability.



This booklet contains useful information about the year ahead. Please note that details of clubs and some dates may be subject to change as the year progresses so always check the calendar on the website for the most up to date information.

A copy of our latest newsletter will be sent to you via email.

Welcome to the Academic Year 2025-2026

This booklet aims to give parents useful information about the year ahead. Our intention is to inform parents about the learning and the lists of topics in advance in case they wish to plan any excursions, find books and other material to help their children. Staff are always very happy to give information about your children's learning needs on an individual basis.

Our Staff



Mrs Hicks
Head teacher



Mrs Bullock
KS1 Teacher



Mrs Salt
----- KS2 Teachers-----



Miss Worthington



Sarah



Donna



Mrs Hopkins



Mrs Bagguley



Ms Williams



Ms Goddard

----- Teaching Assistants -----



Donna
Cleaner



Mrs Robertson
School Business
Officer



Megan



Katie



Amy

----- Lunchtime Supervisors -----

Our contact details:

Teachers cannot respond immediately to any emails.

headteacher@litton.derbyshire.sch.uk l.bullock@litton.derbyshire.sch.uk

j.worthington@litton.derbyshire.sch.uk c.salt@litton.derbyshire.sch.uk

The School Office can be contacted either on

enquiries@litton.derbyshire.sch.uk or m.robertson@litton.derbyshire.sch.uk

Mrs Emily Noble is our Chair of Governors and Safeguarding Governor. She can be contacted on: enoble@litton.derbyshire.sch.uk

Staff Working Pattern

Teachers

Mrs Hicks – Full time

Mrs Bullock –All day on Monday, Tuesday, Thursday and Friday (4 days)

Miss Worthington - Monday morning, Tuesday, Wednesday and Thursday all day.

Mrs Salt - All day on Monday, and Tuesday, Wednesday and Thursday mornings

Teaching Assistants

Mrs Hopkins – Monday afternoon and all day on Thursday.

Sarah – All day on Wednesday, Thursday and Friday and Tuesday afternoon.

Donna – Monday, Wednesday, Thursday, Friday all day and Tuesday mornings.

Mrs Bagguley- All day Monday and Tuesday.

Ms Goddard – All day on Monday, Tuesday and Wednesday in the Forest School Nursery.

Ms Williams – All day on Monday, Tuesday and Wednesday in the Forest School Nursery.

Music Tuition – Karen (Woodwind) Fridays, Rachel (Keyboard and Brass) Thursdays, and Jason (Violin) Tuesdays.

Toddler Group

Thursday mornings 10.30am-11.40am in the Forest School Nursery

School Office

Mrs Robertson – Tuesday, Wednesday, Thursday and Friday 9.00am – 2.00pm.

Lunchtimes

Donna - Monday, Tuesday, Wednesday, Thursday, Friday

Katie – Tuesday and Friday

Amy – Monday and Thursday

Megan - Wednesday

Breakfast Club 'Early Risers' 7.45am – 8.50am

Donna, Sarah and Megan

Cleaner / Caretaker

Donna works each day either before or after school.

Litton School Governors

Mrs Emily Noble – Chair of Governors and Safeguarding Governor

Mrs Eleanor Brothwell- Vice Chair

Mr Gordon Fuller

Miss Jennifer Worthington

Mr James Smith

Mrs Lesley Burke

Mrs Sarah Ebbatson

Prof Ian Rennie

Rev Fiona Kouble

Clerk to Governors - Mrs Jenny Bagguley

Term Dates 2025-2026

Autumn Term 1 September 4th – October 24th Spring Term 2 February 23rd – March 27th

Autumn Term 2 November 3rd – December 19th Summer Term 1 April 13th - May 22nd

Spring Term 1 January 5th – February 13th Summer Term 2 June 1st – July 23rd

INSET DAYS – September 4th, September 5th, December 19th, June 26th, July 23rd

Autumn Parents' Evenings – week beginning 20th October 2025

The School Day

Our doors open at 8.50am and we expect all children to be in classrooms and parents to have said their goodbyes and leave before lessons start at 9am so that we can secure the doors. The gate is locked at 9.00am.

The day finishes at 3.20pm and we will ensure that children are handed over to parents who need to **wait just inside the school gates on the drive**. The Infants will wait by the wall in the Red Group area until they see their parent/carer. The teacher will send them to their adult. The Junior children will wait by the shed until they see their parent/carer.

The area outside school is a busy car park at these times and is not a safe place for children to be unsupervised. If you wish your child to walk home unaccompanied, please let school know and we will ensure they are safely on their way.

Breakfast Club - Early Risers

We have a Breakfast club in school. It begins 7.45am until 8.50am each day and children will receive breakfast and have opportunities to play games, do craft or have a quiet time, if they wish. It is organised and run by Donna Wood, Sarah Robinson and Megan Sweeney in the school hall. It costs £5.00 per child per morning and payments must be made on Parentpay. If you wish to book any sessions, please book in advance.

Please contact the school office for more information- 01298 871449

Friends of Litton School

All parents are automatically members of the Friends of Litton School. The Friends are responsible for organising a number of fund-raising events throughout the year and this money goes to support the work of the school and enhance the opportunities available to the children.

All parents are welcome to meetings and the friends have a Facebook page which is a closed group and a source of useful information and support.

The first meeting of the year is usually in September so please check our website – everyone is welcome.

Wakes Week is the third week in June.

EYFS Timetable September 2025

	8:50 ↓ 9:05	9:05 ↓ 9:20	9:20 ↓ 10:20		10:35 ↓ 12.00		13:15 ↓ 15.20			
MON	Improvement Time	Assembly	Read, Write, Inc. R.W.Inc	English / Continuous Provision	Break	Maths Continuous Provision	Lunch	Reading	Art / Design and Technology Continuous Provision	Music
TUES		Assembly	R.W.Inc	English / Continuous Provision		Maths Continuous Provision		Swimming in Bakewell	Story	
WED		Assembly	R.W.Inc	English / Continuous Provision		Maths Continuous Provision		Time to Talk/ Speech & Language PHSE	Science / Forest School Continuous Provision	
THURS		Assembly	R.W.Inc	English /Continuous Provision		Maths Continuous Provision		PAS/ P.E.	History / Geography / Continuous Provision	Story
FRI		SoftW Assembly Friday Mile	R.W.Inc	English Continuous Provision		English Continuous Provision		I.T.	R.E. Continuous Provision	3.00pm Buddy Reading

Infant Timetable September 2025

	8:50 ↓ 9:05	9:05 ↓ 9:20	9:20 ↓ 10:20		10:35 ↓ 12.00		13:15 ↓ 15.20			
MON	Improvement Time	Assembly CH	English	10.20am – 10.35am Break	R.W.Inc	Maths	Lunch	Reading	Art / Design and Technology	Music
TUES		Assembly CS	English		R.W.Inc	Maths		1.00pm Y2 Handwriting	Swimming in Bakewell	Story
WED		Assembly JW	History / Geography		R.W.Inc	English Comprehension, Grammar and Spelling		Handwriting	Science	Dough Disco
THURS		Assembly LB/EH	English		R.W.Inc	Maths		PAS/ P.E.	R.E.	Story
FRI		SoftW Assembly Friday Mile	English		R.W.Inc	Maths		PSHE	Y1 /Y2 IT	3.00pm Buddy Reading

Junior Timetable September 2025

	8:50 ↓ 9:05	9:05 ↓ 9:20	9:20 ↓ 10:20		10:35 ↓ 12:00		13:00 ↓ 15:20				
MON	Improvement Time	Assembly CH	Maths	10.20am - 10.35am Break	English	English	RWinc Spelling	Reading	Y5/Y6 Science	3.00pm TTRS	
TUES	Improvement Time	Assembly CS	Maths		English	English	RWinc Spelling	Reading	Y3/Y4 Handwriting	Y3/Y4 French	Y3/Y4 Music
WED	Improvement Time	Assembly JW	Maths		English	English	RWinc Spelling	Lunch	Y3/Y4 Science	Y3/Y4 PAS	
THURS	Improvement Time	Assembly LB/EH	Maths		English	English 10.45am-12.00pm PPA Mrs Salt (Mrs Hopkins covering)	RWinc Spelling	Lunch	PAS	Computing	
FRI	Improvement Time	S of the W Assembly Friday Mile	Religious Education			History / Geography		Reading and Picture News	Computing	Y3/Y4 P.E.	
								Y5/Y6 Handwriting then Y5/Y6 French	Y5/Y6 Music		
									Art	3.00pm Buddy Reading	

Our timetable will vary in following terms according to the needs of the children. Each term we try to have a variety of new activities for the children and will be booking some extra sport for the infant children as well as some outdoor learning for the Junior children. The infant class will have woodland sessions or PE on the weeks when they are not swimming.

Our Topics This Year

Red Group (EYFS)

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Topic	Belonging Autumn	Celebrations	Traditional Tales	I Want To Be...	Animals	Travelling

KS1

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Topic	Our School	Life of the Two Monarchs	Intrepid Explorers	The Sheffield Flood	Great Britain	The Seaside

KS2

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Topic	Urban Change-Sheffield	USA	Industrial Revolution / Crime and Punishment	Coasts	Ancient Egypt	Italy (European Country Study)

Clubs

We run a number of clubs which vary from term to term. We will notify parents at the start of each half-term about any changes to our programme of clubs. Some clubs are weather permitting but if we need to cancel at short notice, we will always be able to look after children in school if necessary. Peak Active Sports (PAS) club is not affected by the weather. Clubs are available to the EYFS children (Red Group) after October half-term.

Volunteering in School

We have a number of volunteers in school (parents, grandparents and local village residents) and they help out in a number of ways from running clubs to hearing readers and working on 1 to 1 programmes with children. If you would like to get involved on a regular basis please get in touch and we will have the perfect job for you! **Before you begin, you must have a current DBS through school.**

Alternatively, you may wish to sign up for our swimming rota for Red Group and KS1 on Tuesday afternoons.

As children start our school we ask parents to sign a Home – School Agreement which sets out our expectation of parents and pupils and also those that parents may have of staff and governors. We also ask parents to sign a permission form which is an important part of our data protection formalities.

How can Parents help their children be successful learners? The role of parents is crucial to the success of pupils and we hope that parents will...

- **Check book bags DAILY for letters and information from school.**
- **Make sure you are up to date with school letters and events and that your child has everything they need each day. Please don't leave this entirely to your child as they will be upset at school if they are ill-prepared.**
- **Listen to your child read and rehearse spellings and times tables regularly.**
- **Ensure your child has a quiet place to work at home as they get older.**
- **Talk to your child about their learning and encourage them to find out more.**

We ask that you do not post any pictures of school activities or pupils at school on social media sites without the permission of their parents.

We will not publish the names of children on our website without express permission of both a pupil and their parents.

The staff and everyone at Litton School abide by strict guidelines on safeguarding – all our policies are on our website. If you have any concerns about the welfare of a child, please come and speak to Mrs Hicks our Designated Safeguarding Lead or Mrs Emily Noble, our Safeguarding Governor/ Chair of Governors.

Our Uniform

<u>Day wear</u>	<u>PE Kit</u>
<ul style="list-style-type: none"> • School trousers or shorts (grey or black) • Skirt or pinafore (grey or black) • Red polo shirt • Red & White checked dress • Red school sweatshirt or cardigan • Grey or white socks or red / grey / black tights. (No football socks) • Black school shoes • Summer months- black or white close toed sandals • Warm coat • A water bottle <p>We prefer wellington boots to be kept for outside.</p> <p>On snowy /icy days children will only be allowed outside if they have a change of footwear and something to cover their legs.</p> <p>Hair should be tied back with red / grey / black 'low key' accessories. Earrings – studs only please All school uniform must be clearly named.</p>	<ul style="list-style-type: none"> • .All Shorts / skort (black) <li style="text-align: center;">and • Joggers or leggings (black) • Tee shirt (red) • Warm top / hoodie (red) • Pumps (KS1) or Trainers • Socks (if tights are worn to school) • In a drawstring bag <p>Please note all children need both indoor and outdoor kit so all children need shorts.</p> <p>On PE days, we prefer (if possible) for the children to wear either no earrings or for them to be covered over during the lesson for health and safety reasons.</p> <p>All kit must be clearly named. kit must be clearly named.</p>